## cdisc

## **Guide for Attendees to Use Zoom Webinar**

## 1 Step 1: Join the Webinar through the Link Sent by Email

1. You will have received an invitation for Zoom Webinar. Please add this invitation to your Calendar (shown in red circle below). Please note that this email will come from "no-reply@zoom.us." If you do not see this message, please make sure to check your spam, junk, and clutter folders.

	2021 CDISC Japan Virtual Interchange - Day 1 Confirmation Inbox ×						
•	Bernard Klinke <no-reply@zoom.us> to me ≠</no-reply@zoom.us>	4:10 PM (0 minutes ago)	☆	*	:		
	COSISC     2021 JAPAN INTERCHANGE With Standards - Science Will Prevail       Live Stream     10-11 June   Conference Interview Conference Confere	rade Show					
	Hi Bernard, Thank you for registering for "2021 CDISC Japan Virtual Interchange - Day 1*.						
	Please submit any questions to: <u>bklinke@cdisc.org</u> Date Time: Jun 10, 2021 09:00 AM Osaka, Sapporo, Tokyo						
	Join from a PC, Mac, iPad, iPhone or Android device: <u>Click Here to Join</u> Note: This link should not be shared with others; it is unique to you. Passcode: 311739 <u>Add to Calendar</u> <u>Add to Google Calendar</u> <u>Add to Yahoo Calendar</u>						
	Or One tap mobile : US: +13462487799,93938421065# or +16699006833,93938421065#						
	Or Telephone: Dial(for higher quality, dial a number based on your current location): US: +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 or +1 312 626 6799 or +1 301 715 8592 Argentina: +54 343 414 5986 or +54 112 040 0447 or +54 115 983 6950 or +54 341 512 Australia: +61 2 8015 6011 or +61 3 7018 2005 or +61 7 3185 3730 or +61 8 6119 3900	929 436 2866 or +1 2 2188 9 or +61 8 7150					

 Join the webinar through the link sent by email. You should see the message pop up below. Please click "Allow" (shown in red circle below).

cdisc	1.888.799.9666	SALES	PLANS	JOIN A MEETING, FRIEND	HOST A MEETING 👻
			If nothing prompts from browser, download & run Zoom.		
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3. Once you select "Allow," a window for the webinar will appear.



## 2 Step 2: Using Zoom Features

- **1. Muting your line**: As an attendee, when you join the webinar, you will automatically be muted throughout the duration of the event.
- 2. Translation: For translation, once the hosts starts translation, an icon will appear at the bottom of your Zoom window, called "Interpretation," and you will see a bubble appear that states that interpretation is available. Please click on the interpretation icon to select your language.







1. Chat and Raising Hand Features: For this conference, all questions, either of a technical nature, or questions for our presenters, will be addressed in our dedicated, Slack Networking Space, in the appropriate channel topics. Due to this, chat and raise hand have been disabled in Zoom Webinar.

