EXHIBITOR INFORMATION

EXHIBITOR IN BASEL
The exhibitor event at the 2015 CDISC Europe Interchange in Basel will offer a great opportunity for conference attendees to learn more about the exhibiting companies and to network with colleagues and experts from the industry. The exhibition will be opened on Tuesday, 5 May and on Wednesday, 6 May between 9:00 AM and 5:00 PM.

The exhibition area is located on the first floor of the Congress Center Basel (www.congress.ch) and on the same level as the two main conference rooms. The area will also be used for all coffee breaks in the morning and afternoon and for lunches.

There are 2 booth sizes offered this year: 2,00 x 3,00 meters and 3,00 x 3,00 meters.
EXHIBITION COSTS

3,00 x 2,00 meter space:
- Non-members: $3,250
- Gold Members: $2,600 (after 20% discount)
- Platinum Members: $1,950 (after 40% discount)
- Government/Academic/Non-Profit: $1,950

3,00 x 3,00 meter space:
- Non-members: $3,800
- Gold Members: $3,040 (after 20% discount)
- Platinum Members: $2,280 (after 40% discount)
- Government/Academic/Non-Profit: $2,280

EXHIBITION COSTS INCLUDE
- 2 full conference registrations
- 2 evening reception registrations
- 1 table, 2 chairs, WiFi and electrical supply
- Pre & post attendee list (name and company)
- Company name on CDISC website
- Exhibitor flyer or company logo on the Interchange program
- Additional expenses for services such as drayage, phone, wired internet etc. will be available through the Congress Center at the cost of the exhibitor.

Once an exhibitor registration has been received, an electronic invoice (or receipt/confirmation if credit card is submitted) will be sent via email within 5 business days, confirming your space.

YOUR BOOTH ALLOCATION

1. The floor plan provides the layout of the exhibition area. The booths numbered 2, 3, 5, 6, 13 and 14 offer 3 x 3 meters booth spaces.
2. Choose your preferred number on the floor plan indicating the booth location.
3. Choose an alternative in case your booth has already been allocated.
4. Booths will be assigned on a first-come first-served basis.
5. We will inform you if your chosen location has been changed or no longer available.
6. Please complete the exhibitor registration form (page 5).
Exhibitor Bingo

Exhibitor Bingo:
The goal of this game is to encourage our attendees to visit each exhibitor table to increase the amount of contacts you make at our event. We do encourage all exhibitors to participate to make this a success. The cost to play is $45 (for prizes and bingo cards).

How it works:
Each conference attendee will receive a bingo card at registration. Participating exhibitors will be featured on the Bingo Card as one of the “must visit exhibits”. You will be given a self-inking CDISC stamp with the number of your table OR stickers. When registrants visit your table please use this stamp/sticker to put on your company’s square. Once registrants have a stamp on every square they can then submit their card to the CDISC registration desk to be entered into a raffle for 5 gift cards (from $50 to $400/$500).

After the Draw:
Please return the stamps/stickers to our Registration Desk so we can play the Bingo game again next year. Thank you.
CDISC Conference: 5 & 6 May 2015

Education Courses: 4, 7 & 8 May 2015

Products or services to be displayed in the booth: __________________________________________________________

Booth size: 2x3 meter Booth □ 3x3 meter Booth □

Please make three selections for a booth number: (1) _______ (2) _______ (3) _______

Company

Mailing Address

City State / Province Zip / Postal Code Country

Phone Email Address for Invoice

Exhibit Staff Name and Email:

Exhibit Staff Name and Email:

Additional Exhibit Staff Name and Email (additional $350):

Additional Exhibit Staff Name and Email (additional $350):

Authorized Signature Date

BINGO PARTICIPATION: □ YES, invoice $45

BINGO GAME: CDISC will organize the Exhibitor Bingo game to encourage more attendees to visit the booths. To participate in the Bingo game, it will cost each exhibitor an additional $45, so CDISC can purchase and organize the winner prizes. Since this bingo game benefits all exhibitors, we strongly encourage full participation. Details on page 4

Completed form can be scanned and emailed to swilliams@cdisc.org OR faxed to 866-520-3901.
Submit this application to:
Shirley Williams, CDISC Exec. VP Finance & Administration,
CDISC, P O Box 2068, Round Rock, TX 78680 USA
E-Mail Address: swilliams@cdisc.org

You will receive an electronic invoice within five business days that you can securely pay by credit card, check or wire transfer.

CANCELLATION POLICY
- More than 40 days in advance: 75% refund,
- 25-40 days in advance: 50% refund,
- Less than 25 days notice: no refund.

SHIPPING INFORMATION
a) Incoming Shipment should not arrive earlier than 30 April 2015 and labeled as follows:
MCH Messe Schweiz (Basel) AG
Congress Center Basel
Susanne Pfefferle | Project Manager
CH-4005 Basel
Event: CDISC Europe Interchange 2015
(.......your company name here..................)

b) Outgoing Shipments: Your organization is responsible for properly sealing and labeling outgoing packages with a return address, deliver address and a contact phone number for the sender. An account number for the delivery service of choice or the sender’s credit card number and expiration date must be included to ensure proper charges by the shipping company. Exhibitors are responsible for scheduling their own pick-ups for all carriers.

GENERAL INFORMATION
CDISC reserves the right to deny access to any individual or organization it deems to be inconsistent with the goals of the organization and its members.

Security: Exhibitors are responsible for security of their exhibit and its content. Protection, both security and insurance coverage, of exhibitors’ property is the sole responsibility of the exhibitor.
Indemnity: The Exhibitor agrees to indemnify and hold harmless CDISC, its employees and members from any and all liability for losses, damages, and claims arising out of injury or damage to Exhibitor’s displays, equipment and other property brought on the premises of the hotel by Exhibitor and for losses, damages and claims caused by Exhibitor to the hotel. Exhibitor further agrees to indemnify and hold harmless CDISC, its employees and members from any and all liability to any person or persons for or by reason of any act or omission of said Exhibitor or any of its employees, agents or servants. Exhibitor, by signing the Application, expressly releases the foregoing named association and individuals from any and all liability for losses, claims, damages and injury.

QUESTIONS: If you have any problems or questions, please do not hesitate to contact
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