EXHIBITOR INFORMATION

EXHIBITION DATES:
The exhibition for the 2013 CDISC Asia-Pacific Interchange will take place as follows:

- Booth Set-up - evening of 19th or morning of 20th February (6.30 - 7.30am), depending on hotel functions. Confirmation will be sent as soon as we have it.
- Exhibit Hours - Wednesday, 20-Feb-2013 7.30am - 5.30pm
- Exhibit Hours - Thursday, 21-Feb-2013 8.00am - 4.00pm
- Break-down - Thursday, 21-Feb-2013 After 4.00pm

SHIPPING INFORMATION (for exhibit booth/materials):

Ms. Canaan Lam
Swissotel The Stamford
(Hold for .......... - CDISC Asia-Pacific Interchange)
Raffles City Convention Center, 80 Bras Basah Road,
Singapore 189560
SINGAPORE

EXHIBITION LOCATION:
The Exhibition Booths will be located at the Hullet Room that can only accommodate about 10 exhibitors (see map on page 4). So, sign up soon or the booth spaces will all be sold out.

EXHIBITION COSTS:
Booth cost:
- Non-members: USD $2,500
- Gold Level Members: USD $2,000
- Platinum Level Members: USD $1,500
- Government, Academic or Non-Profit USD $ 500

Cost includes 2 full conference registrations, one 6 foot table, and 2 chairs. Please check out Exhibit Space in the following page for additional items that will be provided by the hotel as part of the exhibitor’s cost.

Up to 2 additional exhibit-only attendees (beyond the 2 included with the booth) are allowed at a cost of USD $250 each.
EXHIBIT SPACE

Any additional cost incurred in connection with the exhibition space, including electrical consumption, construction of and removal of exhibits and clearing thereafter must be borne by the Group.

The Group shall notify the Hotel of the nature and content of all exhibitions and the Hotel reserves the right to approve the nature and contents of any exhibition.

Exhibit rental includes:

1) Heating/air conditioning
2) Existing room lighting
3) Cleaning services for the public-use portion of exhibit area (i.e. aisles). Exhibit rental does not include:
   1) Installation of electrical power lines and individual exhibit outlets
   2) Storage and placement of display equipment
   3) Decoration and related services
   4) Security services
   5) Labour requirements to install, erect, drape or decorate exhibits or the exhibit area, and to move exhibit materials in and out of the exhibit premises or Hotel.
6) Cleaning of interior booth space
7) Gas or water supply
8) "Pre and post" exhibit storage
9) Receiving
10) Packaging and Shipping
11) Tables, skirting, draping, chairs, and/or tablecloths

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Exhibitor Registration

Products or services to be displayed in the booth: ________________________________

Please make two selections for a booth number: ________________________________

Company

Mailing Address

City __________________________ State / Province __________________________ Zip / Postal Code __________________________ Country __________________________

Phone __________________________ Fax __________________________ Email Address for Invoice __________________________

Exhibit Staff Name and Email: ________________________________

Exhibit Staff Name and Email: ________________________________

Additional Exhibit Staff Name and Email: ________________________________

Additional Exhibit Staff Name and Email: ________________________________

Fax this completed form (please type or print clearly) to CDISC at 866-520-3901(outside the US: +1 512-218-9200). You will receive an electronic invoice within five business days. Or, you may email to swilliams@cdisc.org

Cancellation Policy - Cancellations received by 30-Jan-2013 will result in a full refund. No credits or refunds will be processed after that date.

CDISC reserves the right to deny access to any individual or organization it deems to be inconsistent with the goals of the organization and its members.

The Exhibitor agrees to indemnify and hold harmless CDISC, its employees and members from any and all liability for losses, damages, and claims arising out of injury or damage to Exhibitor’s displays, equipment and other property brought on the premises of the hotel by Exhibitor and for losses, damages and claims caused by Exhibitor to the hotel. Exhibitor further agrees to indemnify and hold harmless CDISC, its employees and members from any and all liability to any person or persons for or by reason of any act or omission of said Exhibitor or any of its employees, agents or servants. Exhibitor, by signing the Application, expressly releases the foregoing named association and individuals from any and all liability for losses, claims,
damages and injury. Any additional items/services not included in the Exhibitor Information above can be arranged directly with the hotel and will be charged accordingly.

Audio-Visal rental prices from the hotel is available for viewing through this link.

See hotel diagram for Exhibitor Area at the Hullet Room below
Swisôtel, The Stamford
2 Stamford Road
Singapore, 178882

Exhibit area diagram:

Swissotel The Stamford guest lift

Fairmont Ballroom

Fairmont Executive Conference Centre

Fairmont Singapore guest lift